



## **Apprentice Logistics Coordinator**

Full Time - 3 year fixed contract

£14,000 year 1 - £15,000 year 2 - £16,000 year 3

**Closing date for applications:** 10pm on Sunday 17th February 2019

### **About GSI Events Ltd**

At GSI Events, we deliver 68 of the UK's best mass sports participation events annually as part of our 8 brands; The Edinburgh Marathon Festival, The Bournemouth Marathon Festival, The Scottish Half Marathon + 10K, Kilomathon, Big Fun Run Series, Dog Jog, Men's 10K and Supernova Run. [www.gsi-events.com](http://www.gsi-events.com)

Reporting to the Event Director, we want someone who is looking to continually learn and challenge themselves to help build and deliver world-class events as part of the very best team in the world whilst at the same time as gaining formal qualifications during the process. We don't need you to have lots of experience as you will be fully trained and supported in your role.

### **What you'll be doing:**

Maintaining all our event kit and equipment; organising the packing and unpacking of all kit and equipment for all events; delivering the build and strike at event sites; training, briefing and managing of build crews to deliver the event build and strike.

This role currently covers 18 weekends of physically challenging event delivery per year all over the UK and will include often being away from home during these weekends.

This role is delivered in partnership with GTG Training therefore you will undertake a range of relevant training courses over the three years in order to develop your knowledge and skills.

### **We're looking for someone who...**

- Is looking to kick start their career in the world of events and/or logistics and gain formal qualifications in the process.
- Understands the physically challenging element of our event delivery but is enthusiastic to rise to this challenge
- Understands the importance of relationships with event team and key stakeholders and can demonstrate examples of how you have positively worked with people before
- Understands the importance of ensuring all areas of work reflect the appropriate brand and tone for each individual event.
- Wants to become an expert in how our event equipment works and add value by constantly challenging the status quo in order to make things better and more efficient

### **Do you possess the following...**

- A full, clean drivers license (confidence in driving large vans would be desirable but not essential)
- Acute attention to detail with the ability to work quickly and accurately
- Excellent planning and organisational skills

You will be based at our spectacular offices within the Edinburgh International Climbing Centre at Ratho with a significant amount of time spent out on site and organising equipment.

**Applying is easy:** send your CV and a covering email to [HR@gsi-events.com](mailto:HR@gsi-events.com) which specifically details why you think you are ideal for the role.

**Closing date for applications:** 10pm Sunday 17th February 2019. You must be available for interview w/c 18th February 2019.